



September 19, 2008

MEMORANDUM

TO: County Directors
Regional Directors
Regional Managers

FROM: Shelley Cyphers, Director
Program Evaluation & Analysis Section

RE: QUALITY ASSURANCE FAMILY INDEPENDENCE SCHEDULE

The Quality Assurance Family Independence Schedule for the FFY09 reviews beginning October 2008 is attached. Due to the changes in the Federal Management Evaluation (ME) Plan, there will be several changes in our review process and all counties will not be reviewed as in FFY08. This year the schedule is different in that it incorporates a regional concept in which a region will be completed within three to four months. At least two regions will be reviewed per month. Another change will be the requirement to complete a regional Quality Improvement Plan (QIP) once the region is completed; however, it will be expected that the QIP process will begin once the first county in the region is completed. Also because of the regional concept, some counties will be reviewed again in less than a year.

Our case record sample numbers for program access has increased and some review elements have been added. The review elements are attached. We are still waiting final approval of our ME plan. If there are any changes you will be notified.

As we move to incorporate the changes in the ME and the regional concept, the Quality Assurance Family Independence Unit will continue to explore ways to provide meaningful feedback on the quality of DFCS operations. Please share any thoughts, ideas, or suggestions with me or any member of the QA staff. Your input is greatly appreciated as we move forward in meeting the needs of our customers.

SC/iah
Attachments

cc: Cliff O'Connor
Isabel Blanco
Beverly Jones
Kathy Herren
Jon Anderson